

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

December 15, 2016

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

A. Equity Progress Report – Equity Leadership Team

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Caine Grimes, Senior High, English
(effective at the end of the 2016-2017 school year; for personal reasons)
- b. Carol Roman, North, 1st grade
(effective June 1, 2017; for retirement purposes)
- c. Kim Young, Senior High, Social Studies
(effective June 1, 2017; for retirement purposes)

2. Leaves of Absence

- a. Kristi-Anne Covert, Central, 2nd grade
(effective November 28, 2016 through January 2, 2017; for childrearing purposes)
- b. Mary MacKinnon, Central, 2nd grade
(effective January 3, 2017 through January 31, 2017; for childrearing purposes)

3. Employment

a. Extracurriculars 2016-2017

Senior High

- Tim Arthur, Bowling, Assistant
- Tommy Begley, Baseball, Head Coach 90%
- Robert Bowen, Bowling, Assistant
- Eric Cimini, Technical Director, Electronic 50%
- Nick Glomb, Bowling, Head Coach
- Adam Sams, Wrestling, Reserve Assistant
- Karl Wahoff, Wrestling, Assistant
- Blair Willcocks, Wrestling, Assistant

b. Substitute Teachers

- Stephanie Alim
- Jason Gregory

(All recommendations are for the 2016-17 school year at a rate of \$87 per day.)

c. Volunteer

- Devon Barlow, Senior High, Basketball
- Steve Kessler, Senior High, Basketball

(The above-noted person is recommended for approval as volunteer coach for the 2016-17 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Pamela Anderson, North, Educational Assistant
(effective the end of the day December 31, 2016; for retirement purposes)
- b. Elaine Jones, East, Head Cook
(effective the end of the day February 28, 2017; for retirement purposes)

- c. Carl Marino, Transportation, Bus Driver
(effective the end of the day February 28, 2017; for retirement purposes)

2. Leaves of Absence

- a. Shari Conrad, Sr. High, Educational Assistant
(effective December 7, 2016 through January 2, 2017; unpaid personal)
- b. Joseph Hamm, Transportation, Bus Driver
(effective December 5, 2016 through February 13, 2017; unpaid personal)
- c. Kimberly Marsh, Transportation, Bus Driver
(effective December 5, 2016 through February 3, 2017; unpaid personal)
- d. Antoinette Solomon, North, Educational Assistant
(effective November 17, 2016 through November 27, 2016; extension of unpaid personal medical)
- e. Antoinette Solomon, North, Educational Assistant
(effective December 6, 2016 through December 13, 2016; unpaid personal medical)

3. Employment

- a. Jessica Bresch, North, Custodian
(effective January 3, 2017; for a replacement position)
- b. Erica Cacavio, Middle, Food Service Assistant
(effective December 16, 2016; for a replacement position)
- c. Billy Carberry Jr., North, Custodian
(effective January 3, 2017; for a replacement position)
- d. Jill Collins, District, Supervisor of Human Resources
(recommended for a new 1.5 year administrative contract effective January 3, 2017 – June 30, 2018, for 208 days, on the classified administrators salary range 1 for a replacement position)
- e. Brandi Greathouse, Middle, Educational Assistant
(effective December 16, 2016; for a new position)
- f. Marlene Orben, Middle, Food Service Assistant
(effective January 3, 2017; for a replacement position)
- g. Jamie Powell, Central, Custodian
(effective January 3, 2017; for a replacement position)

- h. Kristine Smith, Intermediate, Educational Assistant
(effective December 16, 2016; for a new position)
- i. Donna Wolfe, Sr. High, Food Service Assistant
(effective December 20, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion_____.

C. Items for Board Discussion

1. O.A.P.S.E. Local #568 Memorandum of Understanding – Tom Weiser
2. O.A.P.S.E. Local #727 Memorandum of Understanding – Tom Weiser
3. District copiers /print management services – Tom Weiser
4. Central and Freshman Auction - Tom Weiser

D. Other Items for Board Action

1. Recommend approval of a sixty-six (66) month lease contract for all district copiers and all district print management services with ComDoc effective January 1, 2017 through June 30, 2022.
2. Recommend approval of the revision to Board Policies:
 - a. EHA – Data and Records Retention
 - b. JO – Student Records
 - c. GBL – Personnel Records
 - d. GBE – Staff Health and Safety
 - e. GBP – Drug-Free Workplace
3. Recommend approval of Building Test Coordinator Assistant Job Description
4. Recommend approval for the date of the Organizational Meeting to be held on Thursday, January 12, 2017, at 6:30 pm in the Catherine D. Milligan Community Room at Fairfield High School.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- November 17, 2016 – Regular Meeting
- November 30, 2016 – Work Session Meeting

B. Recommend approval of the financial reports for the month of November 2016.

C. Recommend approval of the 2016-2017 Amended Appropriations Resolution.

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
9064	Projector	Central Elementary
28269	Cell phone	Freshman School
14104	Switch	High School
31523	Cell phone	High School
28266	Cell phone	Maintenance Department
20314469	Bus	Transportation

E. Recommend the approval of the following donations:

1. A donation of gift bags valued at \$1,425 from Karen Caldwell Insurance Agency (Farmers Insurance) to Fairfield Intermediate School staff.
2. A donation of ice cream treats valued at \$150 from Wal-Mart (Fairfield Township) to Fairfield North Elementary School for student incentives.

Total donations for 2016: \$26,585.00

F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected & Grades</u>	<u>Parents/Guardians</u>
Carlton Hemphill	Cinti. Hills Christian Academy, 6	Kisha Hemphill
Jeana Hemphill	Cinti. Hills Christian Academy, 8	Kisha Hemphill

- G. Recommend the Board of Education rescind the approval for declaring transportation to be impractical for Jillian Turvey as it appeared on the September 15, 2016, board meeting agenda. (the Transportation Department has confirmed that the timing from Fairfield East Elementary School to Cincinnati Hills Christian Academy is outside the 30 minute window for transportation; therefore, Jillian Turvey does not qualify for payment-in-lieu of transportation.)
- H. Recommend approval of the following fund-to-fund transfer:
 \$306,900.23
 From: 001-911A
 To: 003-911A
 Purpose: Cooling Project Bond Payment
- I. Establish the date of the Tax Budget Hearing to be held on January 12, 2017, at 1:00 pm at the Fairfield Administration Building, 4641 Bach Lane.
- J. Recommend approval of the annual membership (\$6,149) with the Ohio School Boards Association for January 2017 – December 2017.
- K. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2017 – December 31, 2017).
- L. Recommend approval of the new IRS mileage rate of 53.5 cents effective January 1, 2017.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Michael Berding
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

ANNOUNCEMENTS

- December 22, 2016 – End of 1st Semester Grades 9-12; End of 2nd Quarter Grades K-8
- December 23, 2016 – Conference Exchange Day (No School)
- December 26, 2016 – Winter Break Begins
- January 3, 2017 – School Resumes After Winter Break

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Security Arrangements 121.22 (G) (6)
- Negotiations with other subdivisions regarding economic development assistance 121.22 (G) (8)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **Kearns** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**